



COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

PUBLIC UTILITIES RATE ANALYST IV

Job Number: 20001663

Job Code: 91520V150516

Job Group: 9100 - BOOKKEEPING AND ACCOUNTING

Job Established: 11/16/1985

Job Revised: 05/16/2015

Grade: 15 Salary (MIN - MID):

\$19,882-\$26,339 - Hourly

\$3,230.84-\$4,280.10 - 37.5 Hr. Monthly Salary

\$3,446.22-\$4,565.44 - 40 Hr. Monthly Salary

Special Entrance Rate:

NONE

NONE

NONE

PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 6 months. For additional information refer to: <http://www.lrc.ky.gov/kar/101/001/325.htm>.

CHARACTERISTICS OF THE JOB: *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Coordinates, plans, organizes and leads team(s) of professional employees on a rotating basis on assigned cases and issues in public utility regulation. Analyzes complex rate design and rate structures, cost of service and tariff filings for the Public Service Commission. Reviews established Commission policy and makes recommendations on changes in policy in area(s) of responsibility; and performs other duties as required.

MINIMUM REQUIREMENTS:

EDUCATION:

Graduate of a college or university with a bachelor's degree in accounting, economics, statistics or business administration.

EXPERIENCE:

Must have five years of professional experience in public utility accounts analysis or rate design analysis.

Substitute EDUCATION for EXPERIENCE:

A master's degree in accounting, economics, statistics or business administration will substitute for one year of the required experience.

Substitute EXPERIENCE for EDUCATION:

Certification as a Certified Public Accountant will substitute for the required education and one year of the required experience.

SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):

NONE

EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION: *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Coordinates, plans, organizes and leads rate case or task force teams of professional employees on specific public utility cases or specific industry/utility issues in ratemaking, financial and economic areas of public utility regulation in cases and on issues. Analyzes complex revenue allocation methods, rate designs, special pricing issues and cost of capital in cost of service rate proceedings, special tariff filings or special cases involving broad policy decisions. Evaluates underlying accounting, economic and allocation theory supporting alternative cost of service and rates of return studies. Determines whether rates unduly discriminate against a class of customers. Prepares and presents testimony and is subject to cross-examination regarding facts disclosed in investigations and studies. Organizes and conducts special pricing and rate of return investigations and studies on such issues as industry deregulation, emerging competition and proposed legislative changes. Develops and presents staff recommendations to the Commission on rate design, special pricing and cost of capital issues and drafts orders stating and explaining Commission's decisions in cases. Develops recommendations for branch manager on necessary changes in established Commission policy in above areas of responsibility. Develops training programs for review by manager and assists in training and supervising new personnel.

UNIQUE PHYSICAL REQUIREMENTS:

TYPICAL WORKING CONDITIONS: *Incumbents in the job will typically perform their job duties under these conditions.*

Incumbents working in this job title generally perform duties in an office setting.

ADDITIONAL REQUIREMENTS:

Upon appointment, employees in this class may be required to maintain a valid driver's license and required to drive a licensed vehicle. This status may be necessary for the length of time in this class. If this is necessary it will be listed in the specific position description for that position. Applicants and employees in this job title may be required to submit to a drug screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

THE COMMONWEALTH OF KENTUCKY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, SEXUAL ORIENTATION OR GENDER IDENTITY, ANCESTRY, AGE, DISABILITY, POLITICAL AFFILIATION, GENETIC INFORMATION OR VETERAN STATUS IN ACCORDANCE WITH STATE AND FEDERAL LAWS.